



Department of Transportation

Pierre Region Office

104 S. Garfield – Bldg. A
Pierre, South Dakota 57501-5405 605/773-3464
FAX: 605/773-6215

NOTICE TO CONTRACTORS

April 13, 2015

TO: INTERESTED BIDDERS

RE: PROJECTS 000I-391 & 000I-391
PCN i3n0 & i3n1
Jackson, Jones, & Lyman Counties
Pick-up Road Killed Deer & Miscellaneous Debris – Interstate 90

The South Dakota Department of Transportation (SDDOT) desires to solicit bids for the above referenced project.

A copy of the plans/proposals may be downloaded from the SDDOT Regional Letting website at the following location: <http://sddot.com/business/contractors/bid/region/Default.aspx> or may be obtained in paper format by contacting the Pierre Region Office at 605-773-3464. Contractors that didn't receive this invitation by mail, but downloaded the bidding documents from the website, are encouraged to let the Pierre Region Office know of their intent to bid on this project so that we can get them added to the plan holders list.

The Department of Transportation in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4, and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on grounds of race, color, sex, religion or national origin in consideration of an award.

Any addenda will be posted on the regional letting website no later than **5:00 P.M. Central Time on Wednesday, April 29, 2015**. It will be the Contractor's responsibility to verify that no addenda have been posted prior to submitting bids. Every addenda posted on the website will have a cover sheet attached to it that the contractor will be required to include with their bid. Failure to incorporate changes made through addenda and not submitting all cover sheets will result in an incomplete bid which will subsequently be rejected.

There are **no** bonding requirements for this contract; however, a Certificate of Liability Insurance will be required of the successful bidder as stated on page 3, note No. 17 in Project Specifications.

Sealed bids for the contract will be accepted by the **South Dakota Department of Transportation, 104 S. Garfield – Bldg. A, Pierre, SD 57501-5405**, or may be hand delivered to the **Pierre Region Office – Bldg. A** until **2:00 P.M. Central Time on Tuesday, May 5, 2015**, and will be opened at that time in the **Pierre Region Office – Bldg. A**. Bids must be received in an envelope with “**Road Killed Deer & Miscellaneous Debris – Interstate 90**” written on the outside.

The Contractor’s signature on the DOT-123 Form must be notarized to constitute a legal bid.

No faxed bids will be accepted.

Please verify that all required information is complete prior to mailing bid documents.

The SDDOT reserves the right to reject any and all bids.

Questions regarding the plans/proposal should be directed to:
Doug Sherman at 605-842-0810 – Winner Area Engineer

Respectfully,

DEPARTMENT OF TRANSPORTATION

John C. Forman, P.E.
Pierre Region Engineer

cc: J. Humphrey – Operations
K. Lewedag – DBE Coordinator
D. Sherman, B. Norrid – Winner Area
Project File

CONTRACT PROPOSAL

CODE	PROJECT			MAINT UNIT	CONTROL REFERENCE	AFE	FUNCTION	BEGIN MRM	END MRM
	PRE	ROUTE	AGR						
		000I		391		i3n0	2329	130.3	251.6
		000I		391		i3n1	2329	130.3	251.6

CITY AND/OR COUNTY: Jackson, Jones, & Lyman BUDGET SOURCE: Fiscal Year 2016 Contract Maintenance DOT-GFP

FINALS ENGINEER REVIEW REQUIRED: YES NO
 REGION MATERIALS CERTIFICATION REQUIRED: YES NO
 CERTIFIED INSPECTORS/TESTERS REQUIRED: YES NO
 TO BE INSTALLED ON CM&P: YES NO

TYPE, PURPOSE AND LOCATION OF WORK: Contractor Pick Up of Road Kill Animals and Miscellaneous Debris on Interstate 90 from MRM 130.3 to MRM 251.6 per attached specifications.

ESTIMATE OF QUANTITIES AND COST

BID ITEM NUMBER	ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
910E0405	Pick Up and Dispose of Road Kill Deer, State Highways (000I-391, PCN i3n0)	Lump Sum	LS		
910E0420	Pick Up and Dispose of Road Kill Animals (Non-Deer) and Miscellaneous Debris, State Highway (000I-391, PCN i3n1)	Lump Sum	LS		
TOTAL					

CONTRACTOR'S PROPOSAL STATEMENT

The undersigned does hereby agree to furnish the labor and/or material in the quantities, at the unit price, for the purpose, in the place and in accordance with attached provisions upon approval of this Proposal by the State Transportation Commission. This document becomes the Contract when signed by the Contractor and a Department of Transportation Representative. The Contractor agrees to provide services in compliance with the Americans with Disabilities Act of 1990. The Contractor agrees to provide a certificate of insurance prior to commencing work, for liability coverage for the duration of the work as per the current edition of the SDDOT Standard Specifications for Roads and Bridges.

PROPOSED START DATE July 1, 2015 OVERALL COMPLETION DATE June 18, 2016

SUBSCRIBED AND SWORN TO BEFORE ME THE _____ DAY OF _____, 20____ SIGNATURE _____
 COMPANY _____
 ADDRESS _____

NOTARY - My Commission Expires _____ FEDERAL TAX ID NUMBER _____

RECOMMENDED FOR APPROVAL: _____ CONSTRUCTION & MAINTENANCE ENGINEER _____ DATE _____

REGION ENGINEER _____ DATE _____ DIRECTOR OF OPERATIONS _____ DATE _____

APPROVED FOR THE TRANSPORTATION COMMISSION
 NAME _____ TITLE _____ DATE _____

APPROVED as per Federal Highway Stewardship Provisions this _____ day of _____, 20____.

PROJECT DEVELOPMENT ENGINEER _____

Road Kill Deer, Dead Animal, & Debris Pick Up – Project Specifications
Project Number 000I-391 & 000I-391
PCN i3n0 & i3n1

The South Dakota Department of Transportation and the Department of Game, Fish, and Parks, hereafter referred to as the State require Road Kill animals and debris promptly to be removed from the public highway right-of-way along South Dakota Interstate 90 and disposed of properly.

The State agrees to:

1. Compensate the Contractor monthly to remove dead animals (exclusive of Road Kill Deer) and pick up debris. The monthly payments will be an amount approximately equal to one-twelfth of the Contractor's lump sum bid for this contract bid item. The first monthly payment will cover the period from July 1 to July 31, 2015 and will be adjusted so the remaining eleven pay estimates result in a whole dollar amount. The Department of Transportation Area Office in Winner, SD will be the contact point for any payment question or problem at (605) 842-0810.
2. Compensate the Contractor monthly to remove Road Kill Deer. The monthly payments will be an amount approximately equal to one-twelfth of the Contractor's lump sum bid for this contract bid item. The first monthly payment will cover the period from July 1 to July 31, 2015 and will be adjusted so the remaining eleven pay estimates result in a whole dollar payment.
3. Provide the Contractor with a supply of Road Kill Deer reporting forms.
4. Advise the Contractor of any Road Kill animal that the SD GF&P wants to retrieve themselves for humanitarian, educational, or law enforcement purposes.
5. The Winner Area Engineer will inform the successful bidder of any areas that will be exempted from road kill and debris pick up due to active construction projects. This information will detail the exemption limits from Mile Reference Marker to Mile Reference Marker and date to date that debris and road kill pick up will not be conducted.

The Contractor Agrees to:

1. Conduct a complete round trip, approximately 241 miles, a minimum of twice per week between July 1, 2015 and June 18, 2016 and pick up all debris, dead animals as described below, and Road Kill Deer within the project limits. Sequential trips will be no closer than three days and no further than four days apart. Contractor will notify the Winner Area Office one working day prior to starting the pick up cycle. If the Contractor fails to conduct two complete round trips per week, as specified in this proposal, the Contractor shall forfeit one eighth of the monthly payment per trip missed.
2. Pick up trash from bins located at traffic pullouts in the vicinity of MRM 187.7, for the Interstate 90 Eastbound traffic lanes, and in the vicinity of MRM 188.5, for the Interstate 90 Westbound traffic lanes. The trash bins will be cleaned out and relined with garbage bags. The garbage bags can be obtained from the Department of Transportation Maintenance yard located at Murdo. This trash pick up will be conducted simultaneously with the round trip described in (1).

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The Contractor Agrees to:

3. Pick up trash from bins located at the scenic overlook in the vicinity of MRM 137.5, for the Interstate 90 Westbound traffic lanes. The trash bins will be cleaned out and relined with garbage bags. The garbage bags can be obtained from the Department of Transportation Maintenance yard located at Murdo. This trash pick up will be conducted simultaneously with the round trip described in (1).
4. Dispatch a properly equipped Contractor truck with qualified driver to make two round trips per week, 50 weeks per contract year to pick up debris and dead animals. The Contractor shall park their vehicle in a manner to keep all traffic lanes open. The Contractor's removal operation shall not interfere with the normal flow of traffic.
5. Pick up and properly dispose of all visible dead animals, from the approximate size of a skunk and larger, and Road Kill Deer located within the public right-of-way on Interstate 90 within the project limits described below in (8). The Contractor will notify Tim Huffman, SDDOT Highway Maintenance Supervisor, (605) 842-5387, within 24 hours of the discovery of unsafe circumstances at any road kill site that prevents the Contractor from accomplishing the road kill removal.
6. Pick up and properly dispose of all debris larger than 1 cubic foot, e.g. tires, wood, metal or plastic items located within the public right-of-way on Interstate 90 within the project limits described below in (8). The Contractor will notify the South Dakota Department of Transportation Winner Area Office, (605) 842-0810, if unanticipated circumstances occur and inform the DOT of any debris items that are too large for the Contractor to pick up. Debris that weighs in excess of 200 lbs. should be referred to Tim Huffman, SDDOT Highway Maintenance Supervisor, (605) 842-5387, for removal.
7. Dispose of each dead animal, Road Kill Deer, and any debris properly in accordance with all state laws, regulations, and county/city ordinances.
8. Provide services as defined and described in this contract along Interstate 90 Eastbound and Westbound lanes from vicinity Mile Post Number 130.3 (Cactus Flat) to vicinity Mile Post Number 251.6 (Maintenance Crossover located 0.6 Mile East of Interstate 90/South Dakota 47 Intersection).
9. Maintain a 360 degree, SAE J845, Class II or higher warning light to be operating whenever the contractor vehicle is stopped or travelling less than 40-mph within the project limits. This warning light will be located on the upper rear or cab of each vehicle used under this contract. The warning light will promote safety while loading debris or dead animals or otherwise occupying the right-of-way in performing services under this contract.
10. Complete a State furnished Road Kill Deer report form for each week, listing each deer collected and location by County. The forms shall be delivered at the end of each month to the South Dakota Department of Transportation, Winner Area Office, PO Box 771, Winner SD 57580-0771. These forms must be submitted prior to the Winner Area Office processing the monthly billing for payment. The Contractor shall provide GPS coordinates to mark locations on the Road Kill Deer report. The cost of having and using the GPS unit will be incidental to the contract bid item "Pick up and Dispose of Road Kill Deer, State Highways".

Road Kill Deer, Dead Animal, & Debris Pick Up – Project Specifications
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The Contractor Agrees to: (Continued)

11. The Contractor's personnel shall be required to wear a safety vest while working within the project limits. The safety vest(s) shall meet or exceed the requirements as specified within the American National Standards Institute (ANSI), International Safety Equipment Association (ISEA) 107-1999 for Class 2 performance.
12. Provide the name of the landfill which will be used to dispose of dead animals to the Winner Area Engineer at the preconstruction meeting.
13. Provide a name for a contact person, telephone number, and current email address to the Winner Area Office upon contract award. This telephone must be equipped with a working answering machine.
14. Indemnify, save and hold harmless, the Department and all its employees and agents from any and all claims, demands, actions or causes of action of whatsoever nature or character arising out of or by reasons of, the execution or performance of the work provided for under this contract, whether or not the Contractor is itself negligent or otherwise culpable, and further agrees to defend at its own sole cost and expense any action or proceeding commenced for the purpose of asserting any claim of whatsoever nature or character arising under this contract whether or not the Contractor is itself negligent or otherwise culpable. This section does not require the Contractor to be responsible for or defend against claims or damages arising solely from the acts or omissions of the State, its officers or employees.
15. Purchase and maintain liability insurance for the duration of the Contract to cover property damage or bodily injury damages imposed by law. This liability insurance is above and beyond normal liability insurance typically associated with homeowners, automobile, etc. insurance. The bidder is strongly encouraged to contact insurance companies prior to submitting bids for this contract to obtain price quotes for this insurance. This liability insurance shall be purchased from insurance companies authorized to do business in the State of South Dakota and shall contain a minimum coverage amount of \$500,000.00. The insurance shall cover all operations under the Contract, whether performed by the Contractor or Subcontractors.
16. Worker's Compensation Insurance shall meet the requirements of the South Dakota Workmen's Compensation Law.
17. Before commencing the work, the Contractor shall furnish certificates of insurance, certifying that the policies will not be changed until 30 days written notice has been given to the Department. The certificates of insurance shall provide evidence that sufficient liability insurance, with a minimum coverage amount of \$500,000.00 is carried to protect the public from bodily injuries or property damage liability sustained by reason of pursuing the contract work.

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The Contractor may perform work on the roadway during daylight hours only, unless additional hours are approved by the Engineer.

Debris consisting solely of tires may be dropped off at the South Dakota Department of Transportation Maintenance Shops located at Kadoka, Murdo, Reliance, and Presho. The Department of Transportation will arrange for the ultimate disposal of these tires. Bidders are advised to contact Tim Huffman at (605) 669-2371 or (605) 842-5387 for information pertaining to these sites.

The Contractor is expected to make his own arrangements for disposal of all other debris not consisting of tires.

The bid item "Pick up and Dispose of Road Kill Deer, State Highways" is a lump sum bid item and will include all costs to pick up and properly dispose of Road Kill Deer. The lump sum price for this contract will be based on an average annual deer kill total of two hundred twenty five animals per year. The actual number of deer picked up may vary from this estimate. There will be **NO** negotiation for this bid item due to a larger or smaller number of deer actually picked up and disposed of over the contract period.

Dead animals may be disposed of on private property if proper procedures in accordance with all state laws, regulations, and county/city ordinances are followed. Current regulations require that all dead animals be buried, burned, or sent to a rendering plant for disposal. Bidders are to contact Dr. Susan Reenders, Animal Industry Board, at (605) 773-3321 for information pertaining to disposing dead animals on private property.

The following landfills have indicated a potential willingness to accept the dead animal carcasses; however, **fees may apply and consent to accept the carcasses lies solely with the landfill**, not the Department of Transportation. It is the responsibility of the bidder to verify with the landfills prior to bidding if they will still accept the carcasses and if fees will apply. Any such fee is to be incorporated into the lump sum bid amount and no extra payments will be made. The Contractor shall provide the name of which landfill will be used to dispose of dead animals to the Winner Area Engineer at the preconstruction meeting.

- Tri-County Landfill – Pukwana, SD – Contact Larry McManus @ (605) 894-4535
- Winner Landfill – Winner, SD – Contact Harlan Muhs @ (605) 840-8715
- Valentine Sanitary Landfill – Valentine, NE – Contact Marvin Larabee @ (402) 376-2809

Dead animals must be hauled away from the public right-of-way in a leak proof container or vehicle.

All costs pertaining to mobilization and excise tax shall be incidental to the associated contract bid items.

The South Dakota Department of Transportation and the Department of Game, Fish, and Parks reserve the right to refuse any and all bids.

