

UTILITY LOCATING SERVICES

- 1.) Standard Specifications for Roads and Bridges, 10-1-25 Version, Required Provisions, and Special Provisions as included in the Proposal. The Standard Specifications for Roads and Bridges are available for download and viewing at <https://dot.sd.gov/doing-business/contractors/standard-specifications>. A Construction Schedule is not required on this project.
- 2.) The Contractor will provide labor and equipment necessary to perform subsurface or underground utility locating and marking services in conjunction with location requests which are processed through One Call for utilities located within the STATE'S highway rights-of-way in the Rapid City Region.
- 3.) The STATE is the owner of underground and subsurface utilities located within the STATE's highway rights-of-way and is a participating operator in the South Dakota One-Call Notification System ("One Call").
- 4.) 811 ticket routing: Ticket locates will be sent to Tom Newell at tom.newell@state.sd.us and will then be sent to the CONTRACTOR.
- 5.) The Department of Transportation, Rapid City Region Office, hereafter referred to as "SDDOT," is the geographical area comprising the Harding, Perkins, Butte, Meade, Lawrence, Pennington, Custer, Fall River, and Oglala Lakota Counties. The geographical area extends north from the Nebraska state line to the North Dakota state line and east from the Wyoming and Montana state line approximately 100 miles, as shown at <https://dot.sd.gov/inside-sddot/region-area-offices/region-and-area-offices/>
- 6.) The CONTRACTOR does hereby agree to furnish the necessary equipment and labor to locate and mark SDDOT-owned utilities in the Rapid City Region for each call ticket submitted through the SD OneCall (SD811) reporting center.
- 7.) Qualifications:
 - a. The CONTRACTOR must have been in locating business for a minimum of three (3) years and will have completed a job of similar magnitude.
 - b. The CONTRACTOR will employ an experienced, competent, and adequate work force trained in locating trade and properly supervised at all times.
 - c. At all times the CONTRACTOR will comply with all applicable local, state, and federal guidelines, practices and regulations. Failure to be able to comply with these requirements is suitable reason for termination of the contract.
 - d. The CONTRACTOR will have a working Ticket Management System that will receive SD One Call (SD811) locate requests and immediately provide positive response back to SD One Call (SD811).
- 8.) Insurance:
 - a. Commercial General Liability Insurance - The CONTRACTOR will maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than \$1,000,000.00 for each occurrence. If such insurance contains a general aggregate limit it will apply separately to this Agreement or be no less than \$2,000,000.00.
 - b. Business Automobile Liability Insurance - The CONTRACTOR will maintain business automobile liability insurance or equivalent form with a limit of not less than \$500,000.00

for each accident. Such insurance will include coverage for owned, hired, and non-owned vehicles.

- c. Professional Liability Insurance or Miscellaneous Professional Liability - If applicable, the CONTRACTOR will procure and maintain professional liability insurance or miscellaneous professional liability insurance with a limit not less than \$1,000,000.00.
- d. Workers' Compensation Insurance - The CONTRACTOR will procure and maintain workers' compensation coverage as required by South Dakota law.

9.) Data:

- a. The SDDOT will provide a current .kmz file of mapped SDDOT-owned utilities upon request.
- b. The SDDOT will provide an updated .kmz file as new SDDOT-owned utilities are registered.
- c. The CONTRACTOR will retain and safeguard the SDDOT'S location maps and records. Records will not be disclosed or made available to any person not approved by the SDDOT.
- d. Estimate of Quantities –

LOCATION	Call Ticket (Each)	% of Total
Rapid City	225	43.4%
Spearfish	81	15.6%
Sturgis	69	13.3%
Lead	33	6.4%
Deadwood	18	3.5%
Tilford	24	4.6%
Piedmont	21	4.0%
Union Center	30	5.8%
Hermosa	9	1.7%
Wall	3	0.6%
Edgemont	3	0.6%
Johnson Siding	3	0.6%
	519	100%

10.) Locating Requirements:

- a. The CONTRACTOR will receive and respond to all SD One Call (SD811) planning, excavation, and emergency notices directed to the SDDOT through the SD One Call (SD811) Center in accordance with current state laws for the type of locate requested. The Contractor will locate the SDDOT's utilities and provide such markings and protection as may be required. Such protection will include painting, flagging, or staking in accordance with the current state laws governing the protection of underground facilities and the SDDOT's specifications, except the CONTRACTOR will not provide maps to the locating requester in lieu of physical markings. The SD One Call (SD811) Center will notify the CONTRACTOR and SDDOT Operations Office of locate requests.
- b. When the Underground Facility is "Identifiable, but Un-locatable," the CONTRACTOR must contact the Rapid City Area Engineer, Mike Carlson (mike.carlson@state.sd.us), or assigned designee. The Rapid City Area Engineer, or assigned designee, will then determine the course of action to be taken.
- c. If no course of action is successful, the CONTRACTOR will notify the originator of the locate request of the presence of any "Identified, but Un-locatable" Facilities of the SDDOT and will caution the originator of the locate request that any location information supplied may not be within the scope of the definition of Reasonable Accuracy.
- d. In the event the CONTRACTOR discovers a SDDOT-owned utility that is not included in the SDDOT's current map records, the Contractor will locate and mark the new or unmapped utility and provide records (.kmz files) to SDDOT so appropriate measures can be taken to map it.

11.) Safety:

- a. The CONTRACTOR will, at all times, adhere to all applicable state and local traffic laws and traffic control standards as per the MUTCD.
- b. All CONTRACTOR vehicles will be equipped with a flashing amber warning light and will be in operation while working within the highway right of way.
- c. The CONTRACTOR will not stop CONTRACTOR'S vehicles on the driving lanes.

12.) Reporting and Payment:

- a. The CONTRACTOR will report the results of completed call tickets in conformance with the SD One Call (SD811) reporting center. In addition, the CONTRACTOR will report results of completed/closed call tickets to originator of the locate request and the Rapid City Area Engineer, or assigned designee, within 24 hours of completion.
- b. Reporting will also include the location of the locate request and the date and time the SDDOT received notice of the locate request.
- c. The CONTRACTOR will submit an invoice for each completed Call Ticket within the SD One Call (SD811) reporting center. All costs associated with locating STATE utilities will be paid for at the contract unit price per Each for Call Ticket. Once a utility is mapped, subsequent locates at that location will revert to previously mapped rates.
- d. Payment will not be made until DOT utilities are marked, a Call Ticket is closed, and results are reported to the originator of the locate request and the Rapid City Area Engineer, Mike Carlson.